

## Vacancy details

### Call for position of Programme Officer at the EMSO ERIC (European Multidisciplinary Seafloor and Water-Column Observatory European Research Infrastructure Consortium) Central Management Office (CMO)

The European Multidisciplinary Seafloor and water- column Observatory (EMSO) is a Research Infrastructure at fixed-point monitoring nodes connecting European marine research facilities: from the North Atlantic, to the Mediterranean and the Black Sea. It currently comprises 11 (eleven) open ocean facilities including 3 (three) shallow water test sites (see [www.emso.eu](http://www.emso.eu) for details).

EMSO is a European Institution set up as an ERIC (European Research Infrastructure Consortium) by Commission implementing decision (EU) 2016/1757 (September 29, 2016). Its Members are currently States from the European Union although it is open to other external members.

Application deadline: April, 10<sup>th</sup> 2019

Expected starting date: May 2<sup>nd</sup> 2019

Type of contract: fixed-term employment contract

Duration: 12 months

Required effort: Full-time

Gross remuneration: 55,000 Euro inclusive of contributions required by Italian tax and social security regulations for the abovementioned employment contract type. Missions allowances, authorized travel expenses and travel subsistence cost are to be reimbursed by EMSO ERIC.

Employer: EMSO ERIC.

Location: EMSO ERIC Headquarters in Rome, Italy

Responsible to: EMSO ERIC Director General and EMSO ERIC Central Management Office.

EMSO ERIC is launching a Vacancy Call for a position of Programme Officer, who will be responsible for planning, executing and optimizing EMSO Programme and to define the funding strategy. The successful candidate will work closely with EMSO ERIC Director General, Regional Teams and Service Groups to facilitate the smooth development of the Infrastructure, so excellent interpersonal and communication skills are a must.

- Draft and monitor the implementation of the Programme, prioritizing the work, managing the needed resources and facilitating the transition to operations
- Define and articulate the funding strategy to ensure the long-term sustainability of the operation costs and strategic developments of EMSO
- Support the definition and execution of the strategies in line with the scope of EMSO
- Identify the appropriate source of funding to achieve EMSO strategy, in particular within the Horizon 2020 and Horizon Europe Framework Programmes, and direct the submission of project proposals
- Optimise EMSO participation in EU funding programmes
- Facilitate the strategic dialogue with the European Commission and Horizon2020 Programme Committees
- Manage funded projects and the interdependencies among the components of the programme to achieve the expected benefits
- Maintain continuous alignment of portfolio scope with strategic objectives, and make recommendations to modify the portfolio to enhance effectiveness toward the result
- Assist in project management oversight within the organization
- Represent EMSO ERIC at seminars, conferences and other events.

Applications for the position are encouraged from citizens of the European Union and Associated Countries.

#### **Required qualifications & competencies**

- Master's degree or MBA or equivalent work experience in related areas
- (Desirable) Certified Programme/Project manager



- At least 10 years of experience in EU Research and Innovation funding programmes, EU Research Infrastructures and in European policies for research and innovation
- Deep knowledge of programme/project management international standards, financial planning and monitoring of projects
- At least 10 year of experience in coordination and leadership of collaborative projects with EU and international partners
- Experience in Research Infrastructures management, strategic planning and execution
- Track record of successful project proposals
- Experience in working with geographically distributed teams
- Excellent organisational skills, ability to work under pressure and to lead teams towards successful delivery of results, as well as autonomously manage own workload
- High degree of motivation and ability to work towards a common long-term goal
- Fluent written and spoken English and Italian. Proficiency in an additional major European constitutes and advantage;

**Working Conditions:**

- The main place of work will be the EMSO ERIC Headquarters in Rome, Italy.
- Duties will entail travel within and outside Europe.
- A significant number of trips will be required, and work even online during some weekends and holidays

**Selection Procedure:**

- Applications should be addressed to the EMSO ERIC Director General and submitted by email to [recruitment@emso-eu.org](mailto:recruitment@emso-eu.org), including a single pdf file including CV, cover letter
- The deadline for submission is April, 10<sup>th</sup> 2019 at midnight (Rome local time)
- Any specific enquiries about this job posting should be sent to [recruitment@emso-eu.org](mailto:recruitment@emso-eu.org) specifying the term of the sought position.

