

PROPERTY SERVICES RECORDS RETENTION

Record category	Retention Period
CCTV Records	Legal requirement states that CCTV data should not be held for longer than is necessary. Recommended period is 31 days.
Health surveillance and medical records plus air monitoring and/or biological monitoring etc.	5 years or 40 years in respect of specific individuals ¹ .
Records relating to medical records, training records, suspect incidents of potential exposure	40 years.

¹ The medical records, together with the relative reports, must be kept indefinitely, as they represent an indispensable official act to guarantee legal certainty, as well as being a valuable documentary source for historical health research. Diagnostic documentation similar to radiographs must be kept at least 20 years. Since Emso Eric is not a health facility, the health documentation, if necessary, will be transmitted to the competent facilities and destroyed or made anonymous, as required by the principle of data minimization, sanctioned by articles 5 and 6 of the GDPR. The collection of health data can always and in any case be carried out only with the express consent of the interested party.

